

FROM THE HEART
MEMORANDUM OF AGREEMENT

The recipient agency named below shall perform the services described in the recipient agency's application narrative to FROM THE HEART and made part of this Memorandum of Agreement (MOA). The term of the MOA is from July 1, 2010 through June 30, 2011. The recipient agency acknowledges receipt of a check from the City of Glendale on behalf of the FROM THE HEART Program and agrees that these funds shall be spent only for the programs and purposes described in the recipient agency's application narrative during the term of the MOA.

The recipient agency shall comply with all applicable local, state and federal laws, and the program guidelines set forth in the FROM THE HEART grant application packet. In the event of an audit, the recipient agency shall be notified of the intent to audit at least 30 days in advance. The audit shall be limited specifically to the FROM THE HEART-funded program and occur on-site during normal business hours.

FROM THE HEART shall have the opportunity to review and prior approve any materials in which its name or logo appears including, but not limited to, recipient agency's annual reports, news releases and marketing/solicitation materials. Recipient agency agrees not to use the organization names of the BHHS Legacy Foundation or the City of Glendale in connection with this grant without prior approval in writing from each referenced organization.

The recipient agency shall submit a typed and signed a final report that includes a summary of the final six months of the program operation and an evaluation of the overall program accomplishments. A signature original shall be delivered by certified mail or hand delivered to the City of Glendale Grants Office at the following address no later than 45 days after t after the MOA termination date.

Rachel Hut, Senior Management Assitant-Grants
City of Glendale Grants Office
6829 North 58th Drive, Suite 200
Glendale, Arizona 85301-2599

The recipient agency acknowledges that failure to provide the above documents and meet reporting requirements on a timely basis may affect eligibility for future FROM THE HEART grant awards.

Signature and Title

Date

Agency Name (Please print or type)